



# Quick Reference Guide for Direct Orders

## Freight Allowance

### Order Total (Chemical Products Only)

\$0 - \$1,999  
 \$2,000 - \$3,999  
 \$4,000+

### Freight Responsibility

Customer pays **100%** of freight charges  
 Customer pays **50%** of freight charges  
**Free Freight** - VTL covers standard freight

Program covers standard freight only. Any special delivery services or accessorials fees will be charged to the customer.

### Common Accessorial Charges

### Additional Fee

Residential Delivery	\$150
Call Ahead/Delivery Appointment	\$25
Limited Access	\$110
Expedited Shipment Request	\$100 + all freight & handling charges
Other special handling fees assess by carrier	<i>Added to invoice as applicable</i>

## Order Placement & Processing

### Order Cutoff Time:

Orders received by **11:00 AM CST** begin processing the **same business day**.  
 Orders received after **11:00 AM CST** begin processing the **next business day**.

### Standard Processing Time:

Please allow **up to 3 business days** for order prep **plus transit time** (which can vary depending on location.)

We work hard to ship faster whenever possible, but due to nationwide freight constraints and material supply fluctuations, processing time may vary.



### Pallet Capacity Guidelines

To maximize freight value, here's how to build a full pallet:

Container Type	Max Units/Pallet
4x1 Gallon Box	36 cases
5-Gallon Pail	48 pails
15-Gallon Drum	9 drums
30-Gallon Drum	5 drums
55-Gallon Drum	4 drums



### Winter Shipping Advisory (Nov-Mar)

Ver-tech Labs ships out of Minnesota, where freezing temperatures and road restrictions can impact freight schedules.

#### Plan ahead & stock up early.

**Ver-tech Labs actively works with our carrier network to keep product moving whenever possible.** If weather impacts your shipment, we will communicate promptly and coordinate the best available delivery time.

## Carrier Selection

We partner with trusted carriers nationwide and will choose the fastest & most cost-effective option for your lane. If preferred carrier is requested and the rate is higher than standard routing, the customer will be invoiced the difference.